

# **BEST Center BAS Workshop IV: Controls and Lab Development**

## **Agreement**

Instructions:

The following must be completed as part of the application process. Please print and fill out with the required signatures, then scan and email to: Jim Espinas, BEST Center Coordinator, [jespinas@bestctr.org](mailto:jespinas@bestctr.org)

**APPLICANT'S CONFIRMATION: This document serves as a contractual agreement between the NSF BEST Center, the workshop applicant, and his/her institution.**

**I understand that if I am chosen and agree to participate in the BEST Center workshop, I shall commit to:**

- **Prepare for the workshop by completing readings and assignments**
- **Participate in group activities and projects during the workshop**
- **Develop an implementation plan for curriculum/lab development during the workshop, with 3-month, 6-month, and 1 year goals for implementation**
- **Implement, to the best of my ability, the 3-month goals set during the workshop, or provide information about how the implementation plan and schedule have been adapted**
- **Participate in at least two online follow-up meetings**
- **Provide the BEST Center with feedback and a formal evaluation of the educational impact of the workshop (including student assessment and demographic information).**

**Your name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Dean or Supervisor's Confirmation: I have reviewed**

**[insert name \_\_\_\_\_ 's] application for the BEST Center Workshop and fully support his/her participation. I understand that during the upcoming school year, my employee 1) might apply a teaching and learning strategy that is related to the Workshop and appropriate to his/her teaching assignment and students, 2) provide the BEST Center with aggregate, anonymous, demographic information on students impacted, and 3) present to colleagues about the BEST Center program.**

**Dean or Supervisor Name: \_\_\_\_\_**

**Date: \_\_\_\_\_**

**Contact information (phone and e-mail) \_\_\_\_\_**

**Deans and Supervisors: We welcome your questions about this workshop. Contact the Principal Investigator for this NSF-sponsored project and CTE Dean of Laney College, Peter Crabtree at [pcrabtree@peralta.edu](mailto:pcrabtree@peralta.edu).**

**Contact Larry Chang at [laneyECT@gmail.com](mailto:laneyECT@gmail.com) or (510) 464-3240 if you have any questions.**