

**BEST Center Annual Institute:
High Performance Building Technician Education
January 6 – 9, 2016
Participant Agreement**

The following must be completed as part of the application process.

1. Please fill out with the required signatures, then scan and email to: Jim Espinas, BEST Center coordinator, at jespinas@bestctr.org.
2. Please submit your 1-2 page resume along with the Confirmation if this is your first workshop.

APPLICANT'S CONFIRMATION: This document serves as a contractual agreement between the NSF BEST Center, the workshop applicant, and his/her institution.

I understand that if I am chosen and agree to participate in the BEST Center workshop, I shall commit to:

- Prepare for the workshop by completing readings and assignments
- Participate in group activities and projects during the workshop
- Develop an implementation plan for curriculum/lab development during the workshop, with 3-month, 6-month, and 1 year goals for implementation
- Implement, to the best of my ability, the 3-month goals set during the workshop, or provide information about how the implementation plan and schedule have been adapted
- Participate in at least two online follow-up meetings
- Provide the BEST Center with feedback and a formal evaluation of the educational impact of the workshop (including student assessment and demographic information).

Your name: _____

Signature: _____ Date: _____

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Dean or Supervisor's Confirmation**

I have reviewed [insert name _____'s]
application for the BEST Center Workshop and fully support his/her participation. I understand
that during the upcoming school year, my employee 1) might apply a teaching and learning
strategy that is related to the Workshop and appropriate to his/her teaching assignment and
students, 2) provide the BEST Center with aggregate, anonymous, demographic information on
students impacted, and 3) present to colleagues about the BEST Center program.

Dean or Supervisor Name: _____

Signature: _____

Date: _____

Contact information (phone and e-mail) _____

Deans and Supervisors: We welcome your questions about this workshop. Contact the Principal Investigator for this NSF-sponsored project, Peter Crabtree (pcrabtree@peralta.edu)

Please do not hesitate to contact us at laneyECT@mail.com or 510-464-3240 if you have any questions.